

January 17, 2023 Meeting Minutes

The meeting was called to order at 4:00 p.m. by Christine Williams.

Roll Call

Present	Anne Augustyn
Present	Frank Bagnati
Present	Sheila Brown
Excused	Margaret Holbrook
Present	Jeanne Howe
Virtual	Rose Lange
Present	Carol Punturieri
Present	Michael Stewart
Present	Christine Williams

Mayor Wilsusen introduced the new Library Trustee member, Carol Punturieri.

A motion was made by Michael Stewart to approve the agenda and was seconded by Sheila Brown:

Aye	Anne Augustyn
Aye	Frank Bagnati
Aye	Sheila Brown
Excused	Margaret Holbrook
Aye	Jeanne Howe
Not Present at the time of vote	Rose Lange
Aye	Carol Punturieri
Aye	Michael Stewart
Aye	Christine Williams

A motion was made by Sheila Brown to approve the minutes from December 13, 2022 and was seconded by Frank Bagnati:

Aye	Anne Augustyn
Aye	Frank Bagnati
Aye	Sheila Brown
Excused	Margaret Holbrook
Aye	Jeanne Howe
Not Present at the time of vote	Rose Lange
Aye	Carol Punturieri
Aye	Michael Stewart
Aye	Christine Williams

A motion was made by Jeanne Howe to approve the treasurer's report and was seconded by Michael Stewart:

Ms. Augustyn reviewed the treasurer's report for the month of December.

Aye	Anne Augustyn
Aye	Frank Bagnati
Aye	Sheila Brown
Excused	Margaret Holbrook
Aye	Jeanne Howe
Not Present at the time of vote	Rose Lange
Aye	Carol Punturieri
Aye	Michael Stewart

Aye	Christine Williams
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A motion was made by Michael Stewart to approve the bills for payment and was seconded by Frank Bagnati:

Aye	Anne Augustyn
Aye	Frank Bagnati
Aye	Sheila Brown
Excused	Margaret Holbrook
Aye	Jeanne Howe
Not Present at the time of vote	Rose Lange
Aye	Carol Punturieri
Aye	Michael Stewart
Aye	Christine Williams

Public Comments

There were no comments from the public.

Correspondence

There was no correspondence.

Director's Report

Mr. Stephens noted that the staff at the library are doing a great job and have hit the ground running upon opening in January.

The library's programs are very well attended with many more patrons wanting to attend than spots available.

The tax appointments are quickly filling up.

New Business

The slate of officers was presented to the board; there were no additions to the slate discussed at the December meeting.

The Board has elected by unanimous consent the following slate of officers:

President, Christine Williams
Vice President, Sheila Brown
Treasurer, Anne Augustyn
Secretary, Jeanne Howe

The additional egress was discussed with some challenges presented. Mr. Stephens will further discuss ideas with the trustees at the February meeting. It was noted that the library is currently in compliance with all applicable codes.

Old Business

Anne Augustyn reviewed the process of working with the landscape design company.

Mr. Stephens answered questions on the design process and what the proposed contract will entail.

A motion was made by Anne Augustyn to accept the proposal from CLC Landscape Design of Ringwood for landscape design services and was seconded by Sheila Brown:

Aye	Anne Augustyn
Aye	Frank Bagnati
Aye	Sheila Brown
Excused	Margaret Holbrook
Aye	Jeanne Howe
Aye	Rose Lange
Aye	Carol Punturieri
Aye	Michael Stewart
Aye	Christine Williams

A motion was made by Michael Stewart at 4:49 pm to move to closed session for the purpose of personnel discussions and seconded by Frank Bagnati:

Aye	Anne Augustyn
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Aye	Frank Bagnati
Aye	Sheila Brown
Excused	Margaret Holbrook
Aye	Jeanne Howe
Aye	Rose Lange
Aye	Carol Punturieri
Aye	Michael Stewart
Aye	Christine Williams

Mr. Stephens discussed a concern with a staff member. He will continue to update the trustees.

An annual raise of 4% for all staff was recommended with the exception of Mr. Stephens who was recommended for a 2% raise. Ms. Hone requested that her salary increase to the NJLA recommended rate.

A motion was made by Michael Stewart at 5:06 pm to go back into the public meeting by Frank Bagnati:

Aye	Anne Augustyn
Aye	Frank Bagnati
Aye	Sheila Brown
Excused	Margaret Holbrook
Aye	Jeanne Howe
Aye	Rose Lange
Aye	Carol Punturieri
Aye	Michael Stewart
Aye	Christine Williams

A motion was made by Anne Augustyn to accept the recommended annual salary increases for 2023 as presented by Mr. Stephens and seconded by Rose Lange:

Aye	Anne Augustyn
Aye	Frank Bagnati
Aye	Sheila Brown
Excused	Margaret Holbrook
Aye	Jeanne Howe
Aye	Rose Lange
Aye	Carol Punturieri
Aye	Michael Stewart
Aye	Christine Williams

The next meeting is scheduled for Tuesday, February 21, 2023 at 4:00 pm.

A motion was made to adjourn the meeting by Sheila Brown and seconded by Anne Augustyn:

Aye	Anne Augustyn
Aye	Frank Bagnati
Aye	Sheila Brown
Excused	Margaret Holbrook
Aye	Jeanne Howe
Aye	Rose Lange
Aye	Carol Punturieri
Aye	Michael Stewart
Aye	Christine Williams

Respectfully Submitted,
Jeanne Howe